

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Blackhawk High School
Library
December 5, 2016**

AGENDA

1. BOARD ORGANIZATION

1.1 Call to Order by Perry Pander

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Blackhawk School District Board of School Directors and are solely that of the speaker. The Blackhawk School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Blackhawk School District Board of School Directors.

1.5 Prayer

1.6 There was an executive session prior to tonight's meeting.

*1.7 Approval of November Minutes.

*1.8 It is recommend to appoint Hobart Webster, Solicitor, as temporary Chairperson until after the selection of the 2017 Board President.

*1.9 *It is recommended to recess the Voting meeting and move to the reorganization meeting.*

1.10 Call to order by the Solicitor: This meeting is called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

*1.11 Election of President for the Ensuing Year: (Solicitor presides)

A. Opening of Nominations:

1. Solicitor asks for nominations for President for the ensuing year.

(A nomination does not require a second.)

2. Solicitor announces that nominations are closed.
3. Roll Call Vote

Solicitor: "I declare that _____ has been elected President for the ensuing year." (President Assumes the Chair)

*1.12 Election of Vice-President:

(President presides and is assisted by Board Secretary.)

A. Opening of Nominations:

1. President asks for nominations for Vice-President for the ensuing year.

(A nomination does not require a second.)

2. President announces that nominations are closed.
3. Roll call vote

President: "I declare that _____ has been elected Vice-President for the ensuing year."

*1.13 It is recommended to appoint _____ as recording secretary.

*1.14 It is recommended to appoint Eric Brandenburg as Board Secretary.

THE PUBLIC HAS THE OPPORTUNITY TO ADDRESS THE BOARD AT THIS TIME ON AGENDA ITEMS.

At this time members of the public may come forward to comment on agenda items only. Each resident will be allowed three minutes and can speak only once. This period for public comment prior to the standing committee reports will be limited to fifteen (15) minutes. Although not required, board members desiring to address questions or concerns may do so after the resident's comment/question or at the conclusion of the committee reports. There will be an opportunity for residents to comment on any business relevant to the Blackhawk School District under Visitors at the end of Voting Meeting.

*1.15 Election of School Solicitor: It is recommended that the District appoint Weiss Burkardt Kramer Law Offices to provide services as a School Solicitor, effective for the 2017 calendar year at a \$500 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer.

*1.16 Election of Physician: It is recommended that _____ Physician, be elected to provide or oversee the student physical examinations for the coming year. He

will be compensated at the rate of \$___ per student physical examination and \$___ per pre-employment physical.

- *1.17 Election of School Dentist: It is recommended that Dr. Parise be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$10.00 per student examination.
- *1.18 Work Sessions and Voting Meetings of the Board of School Directors for 2017: It is recommended to approve the following dates, times, and sites are for public Work Sessions and Voting Meetings of the Board of School Directors during 2017. All meetings will be held at the Blackhawk High School Library at 7:00PM.

Work Sessions:

January 12, 2017
February 9, 2017
March 9, 2017

May 11, 2017
June 8, 2017

August 10, 2017
September 14, 2017
October 12, 2017
November 9, 2017

Voting Meetings:

January 19, 2017
February 16, 2017
March 16, 2017
April 20, 2017
May 18, 2017
June 15, 2017
July 20, 2017
August 17, 2017
September 21, 2017
October 19, 2017
November 16, 2017

**December 4, 2017 (Reorganization Meeting)

** December 4, 2017 is the day that Policy #005 Section 1 states the Board must meet in an election year.

* Note: There is only one meeting scheduled in the months of April, July and December

- *1.19 Newspaper of General Circulation: It is recommended to designate The Beaver County Times as the newspaper of general circulation to be used for official notices.
- *1.20 Facsimile Signatures: It is recommended to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures.
- 1.21 Delegation of Appointive Authority: The President of the Board of School Directors appoints the following Directors as Committee Chairpersons:

- | | | |
|----|------------------------------------|-----------------|
| 1. | Public Relations & Communications: | Dean Fleischman |
| 2. | Finance: | Doug Schaefer |
| 3. | Personnel: | Kathy Helsing |
| 4. | Education: | Kathy Helsing |

5.	Buildings, Grounds and Real Estate:	Bonnie Goehring
6.	Athletics:	Doug Shaefer
7.	Administrative Liaison:	Dr. Susan Smith
8.	Transportation:	Ken Yonkee
9.	Food Service:	Marian Jones
10.	Policy:	Dean Fleischman
11.	Negotiations:	Bonnie Goehring
12.	Intermediate Unit:	Missy Kaszer
13.	Vocational-Technical School:	Missy Kaszer
14.	Board/Staff Enrichment:	Dr. Susan Smith
15.	P.S.B.A. Liaison:	Ken Yonkee
16.	Council of Governments:	Perry Pander
17.	Beaver Valley Joint School:	Missy Kaszer
18.	Vo-Tech Citizens Advisory:	Missy Kaszer

*1.22 Depositories of School Funds: Approval is recommended for the following depositories of school funds:

- A. WesBanco
- B. Wells Fargo
- C. PLGIT
- D. PSDLAF
- E. Citizens Bank
- F. Bank of America
- G. Blackhawk Federal Credit Union
- H. PNC Bank
- I. First National Bank
- J. First Commonwealth Bank
- K. Huntington Bank

*1.23 Investments of School Funds: Approval is recommended that the following depositories be used for investments:

- A. WesBanco
- B. Wells Fargo
- C. PLGIT
- D. PSDLAF
- E. Citizens Bank
- F. Bank of America
- G. Blackhawk Federal Credit Union
- H. PNC Bank
- I. First National Bank
- J. First Commonwealth Bank
- K. Huntington Bank

*1.24 It is recommended to adjourn the reorganization meeting and reconvene the regular meeting.

2. PUBLIC RELATIONS AND COMMUNICATIONS

- 2.1 Congratulations to Abby Riggio for being selected Student of the Month for December by the Rotary Club.

3. FINANCE COMMITTEE

- 3.1 Informational Item: Monthly Insurance Report for November. (Exhibit)
 - a. UPMC Health Fund: \$252,455.05
 - b. UPMC Dental: \$9,175.70
 - c. UPMC Vision: \$1,151.00

It is recommended to approve item 3.2 as presented
Motion made by _____, motion seconded by_____.

- *3.2 It is recommended to authorize the Treasurer to pay November’s payable bills at the Treasurer’s discretion to be subsequently approved by the Board at the January voting meeting.

4. PERSONNEL COMMITTEE

It is recommended to approve items 4.1 through 4.4 as presented
Motion made by _____, motion seconded by_____.

- *4.1 It is recommended to approve Dr. Robert Postupac as Blackhawk School District Superintendent for a five year term beginning on July 1, 2017 and lasting until June 30, 2022 at a total cost of compensation to Blackhawk School District not to exceed \$120,000 per annum, pending approval of the cooperative arrangement between Western Beaver School District, Dr. Robert Postupac, and Blackhawk School District by the Pennsylvania Department of Education.
- *4.2 It is recommended to increase the salary of Cherie Fleischman, Food Service Director by \$1,725 per her contract year.
- *4.3 It is recommended to approve Vicki Hoak as Head Cook, at a rate corresponding to the Blackhawk Educational Support Personnel Agreement beginning December 1, 2016.
- *4.4 It is recommended to approve the resignation of Samantha Vannoy, Paraprofessional, effective December 22, 2016.

5. EDUCATION COMMITTEE

- 5.1 Informational Item: Kindergarten Registration will be held on March 22, 23, and 24, 2017 at Highland Middle School.

It is recommended to approve item 5.2 as presented
Motion made by _____, motion seconded by_____.

- *5.2 Approval is recommended for the following field trips:
 - a. BHS Chamber Players (5), Nate Goodrich, Performance for Rotary Club, Beaver Falls, December 12, 2016 (no expense).
 - b. BHS Orchestra (5), Nate Goodrich, District 2, 3, 5 Orchestra, Indiana Area, January 26-28, 2017 (no expense).
 - c. TSA (16), Tim Linkenheimer, TSA MS/HS Teams Competition, BVIU, March 1-2, 2017 (no expense).
 - d. English Club (40), Anita Steppe, 1984, Pittsburgh, March 8, 2017 (expenses paid by students).
 - e. Gifted Support (15), Jeff Tripodi, Academic Games, various locations, February 7, 22, 2017 and April 28- May 2, 2017 (\$600 expenses budgeted).
 - f. Seventh and Eighth Grade (30), Sarah Shuleski, YSU English Festival, Youngstown, April 28, 2017 (no expense).
 - g. TSA (30), Tim Linkenheimer, Pirates Education Days, PNC, May 18, 2017 (no expense).

5. BUILDINGS AND GROUNDS/REAL ESTATE

It is recommended to approve item 6.1 and 6.2 as presented
Motion made by _____, motion seconded by_____.

- *6.1 **Tabled:** It is recommended to accept the proposal from CWM to provide a Certified Water Treatment Plant Operator for Northwestern Primary School. (Exhibit)
- *6.2 It is recommended to accept the bid from A.G. Mauro Company to remove and replace entry doors at Blackhawk Intermediate School at a cost of \$10,632.00 (Exhibit)

7. ATHLETICS COMMITTEE

- 7.1 Informational Item: BHS Walking Program began on Thursday, December 1, 2016, this is a correction from November's agenda.

8. ADMINISTRATIVE LIAISON

No Report

9. TRANSPORTATION COMMITTEE

No Report

10. FOOD SERVICE COMMITTEE

No Report

11. NEGOTIATIONS COMMITTEE

No Report

12. POLICY COMMITTEE

12.1 It is recommended to approve suspension of Board Policy #003 pertaining to the required readings for changes to Board Policy for the purpose of adopting the following Board Policy changes with immediate effect:

- a. Amend Policy 006 to change the official start time of Board Meetings from 7:30 pm to 7:00 pm.
- b. Amend Policy 903 to read, “The meeting agenda shall be available to the press and public at the meetings. All pertinent documents shall be published on the District website following the monthly Voting Meeting.”
- c. Amend Policy 903 to read, “At the conclusion of the Public Relations section of the Board meeting, the public shall have the opportunity to address the Board on agenda items prior to Board action. The public shall have the opportunity to address the Board on non-agenda items only after the conclusion of the Voting Meeting”
- d. Amend Policy 903 to repeal the following, “The public is requested to contact the Superintendent prior to the regular or special meeting for the opportunity to be placed on the Board agenda. The request shall include the purpose and topic to be discussed as well as the spokesperson for the group, if applicable.

All individuals or groups shall be limited to five (5) minute presentations. The allotted time may be reduced if a large number of citizens request to speak.”

13. BOARD/STAFF ENRICHMENT

It is recommended to approve item 13.1 as presented

Motion made by _____, motion seconded by _____.

*13.1 It is recommended to approve the following conference: (Exhibit)

- a. Tara Jones, 2017 PDE Data Summit, Hershey, March 12, 2017 (\$1,100. expenses budgeted).

14. INTERMEDIATE UNIT

No Report

15. VOCATIONAL-TECHNICAL SCHOOL

No Report

16. PSBA LEGISLATIVE COMMITTEE

No Report

17. BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

- A. Visitors
- B. Administration
- C. Solicitor
- D. School Directors
- E. Next Meeting—January 12, 2017, High School Library, 7:00PM.
- F. Adjournment
- G. Executive Session, if needed.